



Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Tel: \_\_\_\_\_ Birthdate \_\_\_\_ / \_\_\_\_ / \_\_\_\_

ARE YOU A U.S. CITIZEN OR AUTHORIZED TO WORK IN THE U.S.? YES \_\_\_\_\_ NO \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, EXPLAIN \_\_\_\_\_

LIST NAMES OF RELATIVES OR FRIENDS EMPLOYED HERE: \_\_\_\_\_

POSITION APPLYING FOR \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED? YES \_\_\_\_\_ NO \_\_\_\_\_ IS YES, WHERE? \_\_\_\_\_

HAVE YOU EVER APPLIED HERE BEFORE? YES \_\_\_\_\_ NO \_\_\_\_\_ WHEN? \_\_\_\_\_

**FORMER EMPLOYERS ( LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE LAST ONE FIRST.)**

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	TELEPHONE NO.	SALARY	POSITION	REASON FOR LEAVING
FROM					
TO					
FROM					
TO					
FROM					
TO					

**PHYSICAL RECORD:**

DO YOU HAVE ANY PHYSICAL LIMITATION THAT PRECLUDES YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED. YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, DESCRIBE: \_\_\_\_\_

IN CASE OF EMERGENCY, NOTIFY \_\_\_\_\_ NAME ADDRESS TELEPHONE

" I CERTIFY THAT THE FACTS-CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL."

" I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU."

" I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE."

"I UNDERSTAND AND AGREE THAT, IF I AM HIRED I WILL BE REQUIRED TO WORK ON ANY, OR ALL HOLIDAYS AS SCHEDULED EXCEPT CHRISTMAS."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

COMMENTS \_\_\_\_\_